



सॉफ्टवेयर टेक्नोलॉजी पार्क्स ऑफ़ इंडिया

(भारत सरकार, इलेक्ट्रॉनिक्स एवं सूचना प्रौद्योगिकी मंत्रालय के अंतर्गत स्वायत्त सोसाइटी)

न. 5, तीसरी मंजिल, राजीव गांधी सालै, तारमणि, चेन्नै - 600113

Software Technology Parks Of India

(An Autonomous Society Under Govt. of India,

Ministry of Electronics & Information Technology)

No.5, 3rd Floor, Rajiv Gandhi Salai, Taramani, Chennai - 600 113.

Tel : (044) 39103525, 22541202 Fax : (044) 39103505

Website : www.chennai.stpi.in

Ref No: STPIC/PUR/010/2021-22/430

Date: 04.05.2021

To

Call for quotation

Sub : Supply & fixing of wooden doors and painting work at STPI
Chennai – reg

Software Technology Parks of India (STPI), an autonomous society under, Govt. of India, Ministry of Electronics and Information Technology (MeitY), Govt. of India invites quotations towards Supply & fixing of wooden doors and painting work at STPI-Chennai as per the scope of work given below:

Scope of work:-

Supply & fixing of wooden doors and painting work at STPI-Chennai.

Details of work:

S No.	Description	Qty
1.	Painting work with royale shine emulsion with one coat wall care putty and one coat cement primer and two coat royal shine emulsion with roller finish (Lift opposite area)	500 Sqft
2.	Painting work with royale shine emulsion with one more coat and roller finish (Reception and all cabin)	6100 Sqft
3.	Painting with premium emulsion with one more coat and roller finish (2 nd floor Rest room and corridor)	2625 Sqft
4.	Painting with glass enamel painting work for wooden doors and metal doors both side with smooth finish	675 Sqft
5.	Supply & fixing of wooden doors with fitting and PVC sheet fixing of front side and painting. The specification of door should comply with existing door.	2 Nos
	Total	

मुख्यालय: प्लेट- बी, पहली मंजिल, ऑफिस ब्लॉक -I, पूर्वी किदवाई नगर, नई दिल्ली-110 023, दूरभाष: (011)24628081, फैक्स: (011)20815076

Our H.Q. - Plate-B, 1st Floor, Office Block-I, East Kidwai Nagar, New Delhi - 110 023. Tel No: (011)24628081, Fax No.: (011)20815076

एसटीपीआई चेन्नै के अधीन उपकेन्द्र: कोयम्बतूर, त्रिचि, मदुरै और पुदुचेरी

Sub Centres Under STPI-Chennai at: Coimbatore, Tiruchi, Madurai & Pondicherry



The terms and conditions for the quotation are as follows:

1. The validity of the quote must be for 75 days.
2. The details of the taxes prevalent on the date of quotation should be clearly indicated in the quotation. If it is not mentioned, it will be treated as inclusive, except for the cases, where GST is not applicable for the Vendor.
3. The prices quoted should be inclusive of transportation and insurance charges etc.,
4. Quotations should be free from correction and erasures. Corrections if any should be attested.
5. Enclose the self attested copy of PAN card.
6. Enclose the self attested copy of GST Registration Certificate.
7. The bidder has to carry out the site survey for the bidder's better understanding of the work at STPI-Chennai and enclose the duly filled in site visit / inspection form as per Annexure – III, signed by the bidder and STPI-Officials along with the quotation
8. Payment will be made within 15 days after successful completion of work and submission of the invoice.
9. Payments to the contractor will be through NEFT or RTGS transfer only, for which the bank details & account number etc. have to be submitted by the contractor as per the format enclosed as Annexure - I
10. Non-disclosure agreement to be submitted as per the format enclosed in Annexure –II
11. The bid received without copy of PAN card and duly filled in site visit/inspection form will be treated as disqualified.
12. The work should be completed within 20 days from the date of work order at STPI-Chennai.
13. The quotes should reach this office on or before **26.05.2021, 11.30 a.m** and the quotations will be opened on **27.05.2021 at 11.30 a.m.**
14. Bidders are requested to submit the quotes as per enclosed format.

With regards,

Sujatha Venkatesh
Admin. Officer (AV)
For Director

Format for submission of quotation:

Name of the Vendor :
Address :
Telephone :
e-mail ID :

Supply and fixing of wooden doors and painting work st (TechNEST) STPI-Chennai.

S. No.	Description	Qty	Rate (in Rs.)	GST Amt (in Rs.)	Total amount (in Rs.)
1	Painting work with royal shine emulsion with one coat wall care putty and one coat cement primer and two coat royal shine emulsion with roller finish (Lift opposite area)	500 Sqft			
2	Painting work with royal shine emulsion with one more coat and roller finish (Reception and all cabin)	6100 Sqft			
3	Painting work with premium emulsion with one more coat and roller finish (2 nd floor Rest room and corridor)	2625 Sqft			
4	Painting work with premium emulsion painting work for wooden door and metal doors both side with smooth finish	675 Sqft			
5	Supply & fixing of wooden doors with fitting and PVC sheet fixing of front side and painting. The specification of door should comply with existing door.	2 Nos			
	Total Amount				

(Rupees _____ only)

- | | |
|--|----------|
| a) Bid Validity 75 days | Yes / No |
| b) ENCLOSED, Copy of the PAN card | Yes / No |
| c) ENCLOSED, Copy of the GST Registration Certificate | Yes / No |
| d) Payment will be made within 15 days after successful completion of work and submission of the invoice | Yes / No |
| e) Enclosed Bank details as per Annexure-I | Yes / No |
| f) Enclosed Non disclosure agreement as per Annexure-II | Yes / No |
| g) The work should be completed within 20 days from the date of work order at STPI-Chennai. | Yes / No |
| h) The prices quoted is inclusive of transportation, insurance etc | Yes / No |
| i) Site visit / inspection form duly filled by the bidder as per Annexure - III | Yes / No |

Signature :
Designation :
Seal of the company :
Date :

ANNEXURE - I

BANK DETAILS FOR MAKING RTGS PAYMENT

Name of the Bank	:	
Branch Name	:	
Account Number	:	
Name of the Account Holder	:	
IFSC No.	:	
GST Registration Number (enclose the copy) HSN or Accounting Service Code	:	

The bidder is requested to enclose a cancelled cheque for verification along with this format.

Signed by:-
(Contractor)

ANNEXURE - II

NON - DISCLOSURE AGREEMENT

Date:

STPI	SUPPLIER
SOFTWARE TECHNOLOGY PARKS OF INDIA, NO.5, 3 RD FLOOR, RAJIV GANDHI SALAI, TARAMANI, CHENNAI 600 113	

We _____ hereby agree to keep all information confidential about STPI-Chennai learnt by below signed persons from this date _____ onwards, and at all times in future, in which _____ (the supplier) has an interest.

We hereby agree and undertake to maintain such information as confidential and undertake not to use any part or the whole of such information, directly or indirectly learnt about STPI-Chennai, for any other purpose other than executing Supply and fixing of wooden doors and painting at STPI-Chennai.

We further agree that our personnel will only disclose confidential information on a need to know basis with the consent of STPI- Chennai.

Signed by:-
(Supplier)

SITE VISIT/INSPETION FORM

- 1. Department/Group Name: Admin. Group**
- 2. Tender No/Call for quotation No:**
- 3. Name of company and contact details:**
- 4. Nature of work:**
- 5. Discussion held with STPI Official (Name & Signature):**
- 6. Site/Premises inspection activity(Describe at least in 100 Words):**

Vendor's Name

Signature.

FMG Head

Signature.