**[ON LETTER HEAD]**

Dated: \_\_\_\_\_\_\_\_\_\_\_\_\_

To,

The Director,

Software Technology Parks of India,

9th Floor, GIFT One Tower, Block-56, Road-5C

Zone-5, Gift City, Gandhinagar – 382 355 (Gujarat)

Dear Sir,

**Sub: Capital Goods [CG] Limit Enhancement - Reg.**

**Ref: STPI/EHTP Approval No.\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated:\_\_\_\_\_\_\_\_\_\_.**

**\*\*\***

We intend to enhance of Capital Goods [CG] limit for the following reasons: -

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_<Mention reason for CG Enhancement\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

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We are enclosing herewith the following documents:

1. CA certified performance details since inception as per Annexure 23-A
2. CG Projection Report till the validity of LoP as per Annexure 23-B
3. List of Capital Goods proposed to be imported/ indigenously procured
4. Copy of last CG Enhancement approval issued by STPI

In this regard we request your good office to kindly issue the Capital Goods [CG] Enhancement permission.

Thanking you,

Yours faithfully,

For, <Unit Name>

Signature:

(Name of Director/ Partner/ Proprietor/Authorized Signatory)

Designation:

Email-id & Contact No.: