**[ON COMPANY LETTER HEAD]**

Dated:\_\_\_\_\_\_\_\_\_\_

To,

The Director,

Software Technology Parks of India,

9th Floor, GIFT One Tower, Block-56, Road-5C

Zone-5, Gift City, Gandhinagar – 382 355 (Gujarat)

Dear Sir,

**Sub: Issuance of Green Card – Reg.**

**Ref: STPI Approval No. \_\_\_\_\_\_\_\_\_\_\_\_\_\_ dated: \_\_\_\_\_\_\_\_\_\_\_\_.**

**\*\*\***

We request you to issue Green Card for our Unit for which we are herewith submitting application form in the prescribed format.

In this regard, we request your good office to kindly issue the Green Card.

Thanking you,

Yours faithfully,

For, <Unit Name>

Signature:

(Name of Director/ Partner/ Proprietor/Authorized Signatory)

Designation:

Email-id & Contact No.: