

Software Technology Parks of India - Gandhinagar

Procedure for execution of Legal Agreement / Legal Undertaking, Floor Plan & Capital Goods Attestation, Issuance of Green Card-post registration

The approved STP / EHTP unit is required to execute Legal Agreement (LA) / Legal Undertaking (LUT) with STPI. This LUT is mandatory as commitment for fulfillment of Terms & Conditions of the LoP.

Documents to be filed with STPI for execution of LUT:

1. Request Letter for execution of LUT.
2. LUT printed Rs. 100/- stamp paper (Indian Non-Judicial Paper).
3. Letter regarding Acceptance of Terms and Conditions.
4. Receipt for payment of Advance Service Charges. (STP units Rs. 24000 + applicable GST & EHTP units Rs. 60000 + applicable GST)
5. Application for issuance of Green Card

Approval Process:

The documents submitted by the unit will be verified and the request for execution of LuT will be processed. The duly signed original LuT will be retained with STPI and copy of LUT along with attested Floor Plan, Plant & Machinery (Import & Indigenous) & Green Card will be issued to the unit.

Formats:

- 1) [LuT – STP](#)
- 2) [LuT - EHTP](#)
- 3) [Letter for Acceptance of Terms and Conditions](#)
- 4) [Green Card Application](#)

For any clarifications:

Mail us to: GNR.EXIM@stpi.in

Contact at 079-66748531, 32